



**File Code:** 2720  
**Date:** August 7, 2018

Dear Interested Parties:

The Caribou-Targhee National Forest is pleased to announce the availability of a prospectus for a special-use permit for the Montpelier Ranger District developed recreation sites. This prospectus are being issued to solicit applications for a concession campground and related Granger-Thye Concessions' special-use permit. One permit to provide high-quality public service in the operation and maintenance of Government-owned recreation facilities located on the Caribou-Targhee National Forest will be issued.

The prospectus will be available for viewing on the FedBizOpps.gov website (<https://www.fbo.gov>) under solicitation number 1202NV18R0019 and the C-T website at <https://www.fs.usda.gov/ctnf> where you will find the link that will direct you to the main prospectus document, as well as all appendices. Detailed information on this business opportunity, Forest Service concession program and policies, special use permit, application and post-selection requirements will be available in the prospectus. These websites will also serve as the main source for all prospectus-related information and updates throughout this solicitation and selection process.

Detailed information on the recreation facilities and historic income are available in the prospectus, and the specific list of facilities included in this solicitation. This area is currently under concession with one special-use permit. The current permit expires on December 31, 2018. The new permit will be issued for a term of five years, with the option for an additional five year term.

The prospectus is listed as a single-bid item. If you decide to submit a proposal, your prospectus proposal must be received by close of business (4:30 p.m. - Mountain Time) on October 31, 2018 and must be submitted to Mel Bolling, Forest Supervisor, Attn: Kaye Orme, 1405 Hollipark, Idaho Falls, ID 83401. A selection will be made by December 2018 so that a permit may be issued by early January 2019.

Please review the prospectus carefully. Applicants are strongly encouraged to visit the recreation sites before submitting an application. An on-site pre-bid tour is scheduled as follows:

September 4, 2018: 10:00 a.m., Minnetonka Cave, near Bear Lake, Idaho

September 5, 2018: 8:00 a.m. Montpelier Ranger District, 322 North 4th Street, Montpelier, Idaho 83254

September 6, 2018: 8:00 a.m. Teton Basin Ranger District, 495 South Main, Driggs, Idaho 83422

September 7, 2018: 8:00 a.m. Palisades Ranger District, 3659 East Ririe Highway, Idaho Falls, Idaho 83401

Each applicant is expected to make an independent assessment of the business opportunity offered in this prospectus. You will need your own vehicle to tour the site.



Applicants must submit five (5) copies of their application package and supporting documents in hardcopy format. The same number of copies of the Business Plan must be submitted as a separate document. Unless requested in writing to return proposals, all unsuccessful applicant's proposals and supporting documents will be destroyed after the appropriate appeal period. Please, review application procedures carefully as portions of the selected applicant's package

will become part of the special-use permit. Also, please ensure all requested information is submitted. Missing or incomplete information will result in a lower rating for the corresponding evaluation criteria.

Applications submitted in response to this prospectus are subject to cost recovery pursuant to 36 CFR 251.58(c)(1)(ii) and (c)(3)(iii). Applicants must submit a processing fee of \$600 to cover the cost of the prospectus and review of the application. Payments due the United States for this application must be paid in the form of a bank draft, money order, or cashier's check payable to the USDA-Forest Service. Payments will be credited on the date received by the designated Forest Service collection officer or deposit location.

Additionally, the selected applicant will be responsible for the costs of preparing and issuing the permit and conducting a Financial Ability Determination (FAD), unless the Forest Service has conducted an FAD for the applicant within the past year. If an FAD has been completed for the applicant within the last 12 months, the applicant will be responsible for the cost of adjusting it to reflect any change this selection will have on the applicant's financial ability.

For further information about the campground, the site tour or the application process, please contact Kaye Orme, Forest Recreation Program Manager, by phone (208) 557-5790, or by email at [kayeorme@fs.fed.us](mailto:kayeorme@fs.fed.us).

Thank you for your interest.

Sincerely,



MEL BOLLING  
Forest Supervisor