

File Code: 2720
Date: June 25, 2018

Dear Prospective Applicant:

The Dixie National Forest is soliciting proposals from interested parties for a campground concession special use permit (SUP) to provide high-quality public service in the operation and maintenance of government-owned recreation facilities. The new SUP will replace the current concession permit which expires December 31, 2018.

One permit will be issued for government-owned recreation facilities located on the Pine Valley, Cedar City, Powell, and Escalante Ranger Districts of the Dixie National Forest.

The Forest will likely complete the application evaluation and make a selection in late fall of 2018, with the intention of the successful applicant beginning operations in January 2019.

All prospective applicants are advised to read the prospectus carefully. All applicants must submit a written application that includes all the information listed under section **IV Application**. Applicants must submit five (5) complete copies of their application package and supporting documents. Applicants also must submit two (2) additional copies of their business plan for review by a Small Business Development Center. Applications must be in sealed envelopes, and signed by an authorizing officer of the organization or individual submitting the application. Applications must be received by close of business (4:30 p.m. MDT) on Friday, August 24, 2018. Please mail completed proposals to:

Angelita S. Bullettts
Forest Supervisor
Dixie National Forest
Attention: Kevin Wright
1789 North Wedgewood Lane
Cedar City, UT 84721

Applications submitted in response to this prospectus are subject to cost recovery pursuant to 36 CFR 251.58 (c)(1)(ii) and (c)(3)(iii). Applicants must submit the processing fee (\$300) required by the prospectus to cover costs of the application package review. Payments due to the United States for this application must be paid in the form of bank draft, money order, or cashier's check payable to the *USDA-Forest Service*. Separate payment (\$200) for the business plan review should be made out to *El Camino College Foundation* and be in the form of bank draft, money order, or cashier's check. Payments must be enclosed in the application package.

The selected applicant may be responsible for the costs of preparing and issuing the permit and will be required to undergo a Financial Ability Determination (FAD), unless the Forest Service has conducted a FAD for the applicant within the past year. If a FAD has been completed for the applicant within the last 12 months, the applicant will be responsible for the cost of adjusting it to reflect any change this selection may have on the applicant's financial ability.



The prospectus is available electronically on the Forest website at:
<https://www.fs.usda.gov/dixie>. Hard copies will be available upon request.

For specific questions regarding information contained in the prospectus, please contact Kevin Wright, Public Service Staff Officer at 435-865-3741 or kevinjwright@fs.fed.us.

Site visits are scheduled for July 31 (west side of Forest) and August 1 (east side of Forest). RSVP is required with Kevin Wright at (435) 865-3741 or kevinjwright@fs.fed.us by July 20.

Thank you for your interest in the Dixie National Forest.

Sincerely,



For
Kevin Wright
ANGELITA BULLETT
Forest Supervisor