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File Code: 2720

Date: March 24, 2022

Dear Interested Party:

The Shasta-Trinity National Forest is soliciting proposals from interested parties for a campground concession special use permit (SUP) to provide high-quality public service in the operation and maintenance of government-owned recreation facilities. The new SUP will replace the current concession permit which expires December 31, 2022.

One permit will be issued for government-owned recreation facilities located on the Shasta and Trinity National Recreation Area of the Shasta-Trinity National Forest.

The Forest will likely complete the application evaluation and make a selection in mid to late fall of 2022, with the intention of the successful applicant beginning operations in January 2023.

All prospective applicants are advised to read the prospectus carefully. All applicants must submit a written application by mail that must include the information listed under section **IV Application**. Applicants must submit one (1) hard copy and (1) electronic copy on a flash drive of their application package and supporting documents, and business plan. Applicants also must submit one (1) additional hard copy of their business plan for review by a Small Business Development Center. Applications must be signed. The person signing for an entity must have authority to sign for that entity. Applicants must include their address, telephone number, facsimile number, and email address. Applications must be received by close of business (4:30 p.m. PDT) on Friday, June 24, 2022. Please mail completed proposals to:

Rachel Birkey  
Forest Supervisor  
Shasta-Trinity National Forest  
**Attention: Joe Stubbendick**  
14225 Holiday Road  
Redding, CA 96003

Applications submitted in response to this prospectus are subject to cost recovery pursuant to 36 CFR 251.58 (c)(1)(ii) and (c)(3)(iii). Applicants must submit the processing fee (**\$500**) required by the prospectus to cover costs of the application package review. Payments due for this application must be paid in the form of bank draft, money order, or cashier's check payable to the *USDA Forest Service*. Separate payment (**\$250**) for the business plan review should be made out to *El Camino College SBDC* and be in the form of a cashier's check. Payments must be enclosed in the application package.

The selected applicant may be responsible for the costs of preparing and issuing the permit and will be required to undergo a Financial Ability Determination (FAD) unless the Forest Service



has conducted a FAD for the applicant within the past year. If a FAD has been completed for the applicant within the last 12 months, the applicant will be responsible for the cost of adjusting it to reflect any change this selection may have on the applicant's financial ability.

The prospectus is available electronically on Sam.gov at <https://sam.gov/content/home>.

Site visits are scheduled for April 28-29, 2022. Please RSVP to attend the site visit. For specific questions regarding information contained in the prospectus, or to RSVP to the site visit please contact Joe Stubbendick, Recreation Officer at 530-560-5831 or [joseph.stubbendick@usda.gov](mailto:joseph.stubbendick@usda.gov).

Thank you for your interest in the Shasta-Trinity National Forest.

Sincerely,

KARI OTTO  
Deputy Forest Supervisor